

## Substitute Organist Guidelines

GENERAL	
Church Phone	
Church Address	
Service Times	
Method of Payment Delivery	
FACILITY	
Building Access	
ORGAN	
Make Manuals/Ranks	
Organ Key Location	
Power Switch Location	
May Reset Pistions	
Piston Memory Level Assign- ment	
Idiosyncrasies	
SERVICE	
Prelude Length	
Offertory Length	
Postlude Length	
Hymns Announced (yes/no)	
Recommended Range of Hymn Registrations	
Quality of Congregational Singing	
Response Intros (chord, phrase, etc)	